



TREE DONOR AGREEMENT

For further information, please call Carrie Tingley Hospital Foundation 505-243-6626 or visit www.carrietingleyhospitalfoundation.org

DONOR NAME: (Please print/type)

ADDRESS: City/St/Zip

Phone: _____ FAX: _____ Email: _____

Please indicate Tree Donor level:

- | | |
|--|--|
| <input type="checkbox"/> 7 ½ Tree @ \$300 or \$750 | <input type="checkbox"/> 48" wreath @ \$100 or \$225 |
| <input type="checkbox"/> 6 ½ Tree @ \$250 or \$600 | <input type="checkbox"/> 30" wreath @ \$50 or \$100 |
| <input type="checkbox"/> 4 ½ Tree @ \$150 or \$350 | <input type="checkbox"/> 6' garland @ \$50 or \$125 |
| | <input type="checkbox"/> 12' garland @ \$65 or \$175 |

Please check decorating option:

Tree Donor will Decorate the Tree (no add'l cost) or Have the Festival Decorators Decorate (\$)

Title or Theme of Tree: _____

If you decorate, indicate approximate cost of the decorations (when completed) for pricing purposes: \$_____

Total Due: \$ _____

AUTHORIZED SIGNATURE: I agree to donate the above listed tree/wreath to the Carrie Tingley Hospital Foundation. I agree that the tree/wreath will be decorated in accordance with the procedures and requirements for decorating as outlined in the Festival Decorator Guidelines.

Signature & Date: _____

For your convenience, you may also make your Tree Donation securely online at www.abqfestoftrees.org.

How it Works

- Anyone—any company, individual, family, club, school or organization—may donate decorated trees or wreaths.
- These items will be identified in the display as “donated” with the name of the Tree Donor recognized.
- All entries will compete for various recognition, eg: People’s Choice, Judges Choice, Most Creative,...etc. .
- Trees / Wreathes will be sold during the event for the benefit of Carrie Tingley Hospital Foundation. All trees and wreathes will remain on public display November 21 - 29th.
- Trees are delivered to their purchasers on November 30th and December 1st within 30 mile radius.

TREE DONOR OPTIONS

- Purchase a pre-lit artificial tree or wreath -- available at wholesale cost from the Festival of Trees Committee. Sizes available may be limited as the event nears.

Tree / Wreath Size	\$ if You Decorate	\$ if Festival Decorators Decorate
• 7 ½ tree	\$300	\$750
• 6 ½ tree	\$250	\$600
• 4 ½ table	\$150	\$350
• 48” wreath	\$100	\$225
• 30” wreath	\$50	\$100
• 6’ garland	\$50	\$125
• 12’ garland	\$65	\$175

If You Decorate:

- Select a theme and procure your ornaments.
- Small trees may decorated ahead of time and delivered to the Embassy Suites Hotel Conference Center on November 18th thru 20th. Larger trees may be decorated on-site (the Embassy Suites) on those dates.

If you have Festival Decorators Decorate:

- You simply pay for the cost of the tree and decorations – we handle the rest.